

Vacant Street Trading Sites

Oxford City Council is inviting applications for two vacant street trading sites, both in prime City Centre locations. The consent period for each pitch will be for 12 months.

We welcome new and innovative businesses and will consider street trading vehicles that have a smart appearance and will fit in with the surrounding area.

The maximum consented trading hours for the sites are listed below:

- Site 7, New Road: 18:30 – 03:00 Monday to Sunday
- Site 10, High St: 18:30 – 03:00 Sunday to Thursday and 18:30 – 04:00 Friday to Saturday (subject to obtaining a premises licence under the Licensing Act 2003).

Applicants must provide the following as part of their application:

- A written proposal that briefly outlines their plans and includes the type of operation, menus and pictures of the type of vehicle to show style and design. This should not normally be longer than 2 sides of A4 paper.
- Evidence of holding a food hygiene qualification (minimum Level 2 in Food Safety in Catering).

Applications that meet the criteria outlined in the Street Trading Policy will be referred to the Council's Licensing and Registration Sub Committee (which consists of a panel of Councillors and Council Officers) for determination. Applicants may be expected to give a short presentation about their business proposal to the Committee¹ (which should not normally be longer than 5 minutes).

The current vacant sites are:

Street Trading Site 7 near County Hall Car Park, New Road



Street Trading Site 10 outside 22 High St (North Side), Oxford



If you are interested in applying for either of the vacant street trading sites, please complete, in full, the Street Trading Consent application form and return it to us with all supporting documents by email to street_trading@oxford.gov.uk or by post addressed to the Business Regulation Team, 109-113 St Aldate's Chambers, St Aldate's, Oxford OX1 1DS.

Closing date for receipt of applications is: 31st December 2016

It is essential that applicants read Oxford City Council's Street Trading Policy and Conditions of Street Trading Consent before submitting an application. Links to both documents can be found below.

Please note that any incomplete applications received will be returned to the applicant unprocessed and no fee will be incurred. The application fee is non-refundable; refunds will not be provided to unsuccessful applicants.

[Link to Application Form](#)
[Link to Policy and Conditions](#)
[Link to Fees & Charges](#)

Business Regulation Team
Telephone: 01865 252561
Email: street_trading@oxford.gov.uk

¹ Please note that applications will be included in a publicly available agenda (contact details will be removed).